

St. Anthony – New Brighton
Independent School District 282
3303 33rd Ave NE
St. Anthony, MN 55418

Work Session –Tuesday, March 22, 2022

MINUTES

Members Present: Board Chair Laura Oksnevad; Clerk Cassandra Palmer; Treasurer Mike Overman; Director Lynne Penke Valdes; and Director Mageen Caines
Absent: Vice Chair Ben Phillip

Staff Present: Superintendent Dr. Renee Corneille; and Director of Finance and Operation Phan Tu

The Work Session was called to order at 7:00 p.m. by Board Chair, Laura Oksnevad.

APPROVAL OF THE AGENDA

A motion was made by Mageen Caines and seconded by Mike Overman to approve the March 22, 2022 Work Session agenda, as presented. The motion carries 5-0.

APPROVAL OF MINUTES

A motion was made by Cassandra Palmer and seconded by Mageen Caines to approve the Minutes from the March 1, 2022 Regular Meeting as presented. The motion carries 5-0.

APPROVAL OF CONSENT AGENDA

A motion was made by Lynne Penke Valdes and seconded by Cassandra Palmer to approve the March 22, 2022 Consent Agenda, as presented. The motion carries 5-0.

DISCUSSION

1. 2022-2023 Budget Prep and Draft

Director of Finance and Operations Phan Tu provided an overview of the different types of funds schools have access to and their purpose. Also explained was how the enrollment projection creates the budget projection and ultimately ISD 282's overall budget revenue. This was the first discussion to create a budget for the 2022-2023 school year by June 30, 2022.

2. Operational Plan – Business Office

The District Operational Plan, first introduced to the School Board in April of 2019, allows for clear focus and efficiency. This presentation covered the Business Office's goals. Director of Finance and Operations Phan Tu reviewed the Business Office Handbook, in draft form.

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50 **3. SAVEA Master Contract Tentative Agreement**
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52 The negotiations team has a tentative agreement with SAVEA (teacher's union). The discussion
53 highlighted the major changes and updates that were negotiated within the master contract. The
54 board will take action on this contract at the April 5, 2022 at the regular school board meeting.

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56 **4. Board Committee Structure**
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58 At the August 2021 board meeting the School Board adopted a board goal to establish a policy
59 advisory committee. The School Board is permitted to designate committees to conduct
60 preliminary work on matters that would be presented to the full School Board. The board
61 discussed committee structures, delineating between committees of the board and
62 committees/taskforce of the district.

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64 **5. Communication and E-Newsletter**
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66 At the August 2021 board meeting the School Board adopted a board goal to develop school
67 board communication strategies to engage with a greater number of stakeholders (students,
68 staff, and community). One of the strategies was to complete a community survey to determine
69 board/community engagement strategy preferences. Three potential strategies were identified
70 based on survey results of the 148 stakeholders that responded: Board members being more
71 visible at events; expanded agenda using BoardBook; and publish an e-newsletter to share
72 helpful School Board information. The board discussed timelines for implementation of
73 BoardBook and reviewed the second draft of the e-newsletter.

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75 **6. City Council / School Board Development**
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77 The next Joint City Council/School Board meeting is Tuesday, March 29. The St. Anthony City
78 Council and the St. Anthony-New Brighton School District have a long-standing tradition of
79 meeting once a quarter (on the 5th Tuesday of the month) to provide program updates, find
80 common ground, and develop/maintain a meaningful relationship.

81
82 **REPORTS**
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84 Superintendent Corneille reviewed the SAVHS Principal hiring process and introduced a
85 potential partnership with the City of St. Anthony to develop a St. Anthony Wellness and
86 Community Center.

87
88 School Board members attended the following events and meetings: AIPAC; AMSD;
89 Community Services Advisory Committee; AMSD; MSBA; NE Metro 916; and Second Harvest
90 Heartland.

91
92 **Adjourn**
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94 The Work Session of March 22, 2022 was adjourned at 9:55 p.m.
95 Signed: Cassandra Palmer - School Board Clerk
96 Attest: Kim Lannier
97

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99 **Joint Meeting with the St. Anthony City Council and ISD#282**

100 **Wednesday, March 29, 2022**

101 The meeting with the St. Anthony City Council and ISD#282 School Board was called to order at
102 6:00 pm. The City and School District discussed the potential of a state funding opportunity for
103 the community. The meeting was adjourned at 7:07 pm.